



Fill this form online:  
[www.elc.ac.th/enrolment](http://www.elc.ac.th/enrolment)

## ENROLMENT APPLICATION

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Child's First Name: \_\_\_\_\_ Middle Names: \_\_\_\_\_

Child's Last Name: \_\_\_\_\_ Nickname: \_\_\_\_\_

Gender:  Male  Female  Not Specified

Date of Birth: \_\_\_\_\_ DD/MM/YYYY

Nationalities: \_\_\_\_\_

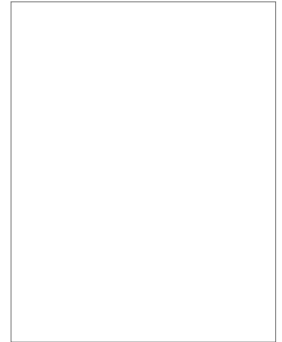
ID Number (Passport/Thai ID): \_\_\_\_\_

Languages Spoken (Child): \_\_\_\_\_

Languages Spoken (Parents): \_\_\_\_\_

Languages Spoken (Home): \_\_\_\_\_

Siblings (Full names of Brothers/Sisters): \_\_\_\_\_



### PARENT/GUARDIAN

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Nationalities: \_\_\_\_\_ Marital Status: \_\_\_\_\_

Employers Name: \_\_\_\_\_ Occupation/Position: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Nationalities: \_\_\_\_\_ Marital Status: \_\_\_\_\_

Employers Name: \_\_\_\_\_ Occupation/Position: \_\_\_\_\_

### BILLING INFORMATION

Please fill in who is responsible for the school payments (in %). Total should add up to 100%

Family: \_\_\_\_\_ Employer: \_\_\_\_\_ Other: \_\_\_\_\_

### FAMILY BILLING INFORMATION

Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

### EMPLOYER BILLING INFORMATION

Employer's / Company Name: \_\_\_\_\_

Company Tax ID: \_\_\_\_\_

Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

### BILLING INFORMATION (OTHER)

Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Relation to this person or institute: \_\_\_\_\_



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## ENROLMENT APPLICATION

Does your child have any medical conditions that may affect them during the school day, such as asthma, severe allergies, epilepsy, diabetes, etc.?

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Does your child have any additional physical, psychological, or educational needs that we should know about and for which they may require support in school?

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Has your child previously received any specialised help such as Occupational Therapy, Speech Therapy, etc.?

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### CONDITIONS OF ACCEPTANCE

#### A) Enrolment

ELC reserves the right to terminate the enrolment of a child when their behaviour is disruptive with the intensity and regularity that significantly impedes their own and the learning of other children. Similarly, for a child entering Year 1 (regardless if they have been in attendance for K1 and/or K2), should their educational needs be outside the reasonable level for differentiation of ELC's programme, the child's enrolment will be terminated.

#### B) Additional Services

On or after admission to ELC, should my child require additional services that may include, but are not limited to, English as an Additional Language (EAL), learning support, speech therapy, occupational therapy, personal Inclusive Educator or another programme, I agree to pay the additional fee.

#### C) Annual Fee Review

ELC reserves the right to set the fee schedule each year to cover anticipated costs. When planning for their child's education, parents are advised to allow for future adjustments in the fee structure. Registration, pre-enrolment and tuition fees are non-refundable.

#### D) Children with Special Rights

It is understood that Special Rights students and their siblings (should they have siblings) must remain at ELC together for the duration of the Special Rights student's time at ELC (or until Year 6). If a child is transferring from ELC Purple Elephant to ELC City School and requires an Inclusive Educator in order to access the programme, we may not be able to offer a place at ELC, should we not be able to meet the child's needs.

#### E) School Rules and Regulations

It is understood that when a student is accepted for enrolment in the school, the student and the parents/guardian agree to comply with the school rules and regulations. This includes rules and regulations used by different legal entities which are the owner of the ELC Family of International Schools. Please acknowledge and accept that, from time to time, students may be transferred from one school to another or from one legal entity to another due to normal programmes that necessitate students changing class levels because of their age, and/or due to corporate restructuring or reorganisation without prior notice and by signing and submitting a signed enrolment application, the student and the parents/guardian hereby grant an advance consent to such transfer(s).

#### F) Indemnity

I agree my child participates in any educational activities arranged by the school. In the event of injury to my child or damage to the property of my child while he or she is participating in such activities, or while on the school premises or being transported to or from the school, I will not hold the school or any member of the school staff responsible. The school undertakes, in the event of an emergency, to make every effort to contact the parents. The child will be taken to the nearest hospital for treatment.

#### G) Photos

In alignment with ELC philosophy, your child's photo will be taken, used, and stored internally for the purpose of the documentation of the learning process. These photos may be used internally as proof of learning, as well as periodically published within the ELC community in forms including but not limited to documentation panels, parent workshops, teacher professional development, and summaries of learning.

**I UNDERSTAND AND ACCEPT THE ABOVE 'CONDITIONS OF ACCEPTANCE'.**

**I ACKNOWLEDGE THAT I HAVE READ THIS FORM AND PROVIDED ACCURATE INFORMATION.**

### SIGNATURE OF PARENT/GUARDIAN

\_\_\_\_\_  
Date: \_\_\_\_\_  
First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
Email: \_\_\_\_\_